

Vendor Check-In

All Sales & Service Representatives are required to be fully credentialed and check-in at a Green Security kiosk prior to entering any **Trinity Health** department. Failure to do so will result in removal from the facility.

If you do not currently have a Green Security account, please scan the QR code or register at:

<https://grn.ac/trinity-vendors>



Kiosk Check-In Instructions

- 1 Enter the facility and locate the Green Security PC kiosk.
- 2 Scan your Green Security badge (QR code) using the barcode scanner or click the screen to login to Green Security with your email and password.
- 3 A check-in screen will appear, fill in required fields/information (department, visit purpose, visit contact, and estimated check out time).
- 4 Printer will dispense paper badge.
- 5 Ensure paper badge is in a visible location at all times while in the facility.



Badge will only print if scan is successful